



VANANCHAL COLLEGE OF SCIENCE

(Run by - Vananchal Educational & Welfare Trust®)

Affiliated to - Ministry of Health & Family Welfare Govt. of Jharkhand

Affiliated to - Nilamber Pitamber University, Medininagar

Farathiya, Garhwa, Jharkhand.

Email- vcs_garhwa@rediffmail.com, Phone no. – 06561-290449, Fax- 06561 299001

Report of Language Skill Training – 2022-23

Activity: - Language Skill Training for English

Objective: - As we feel the English spoken skill of students must improve towards meet the job demand. We collaborated with Dinesh College of Education for Language Lab. In this, student of Vananchal College of Science get the special classes for English spoken for 01 month for a strength of 20 students. The training was organized from: - 20/09/2022 To 19/10/2022.

Outcomes of the Training: -

1. In this Skill training students gets the basic grammar Rules.
2. Correct Pronunciation of Letters and words.
3. Common errors in English Spoken.
4. Behavioral English spoken.
5. Facing Interview (Recorded video and Training provided to the students).

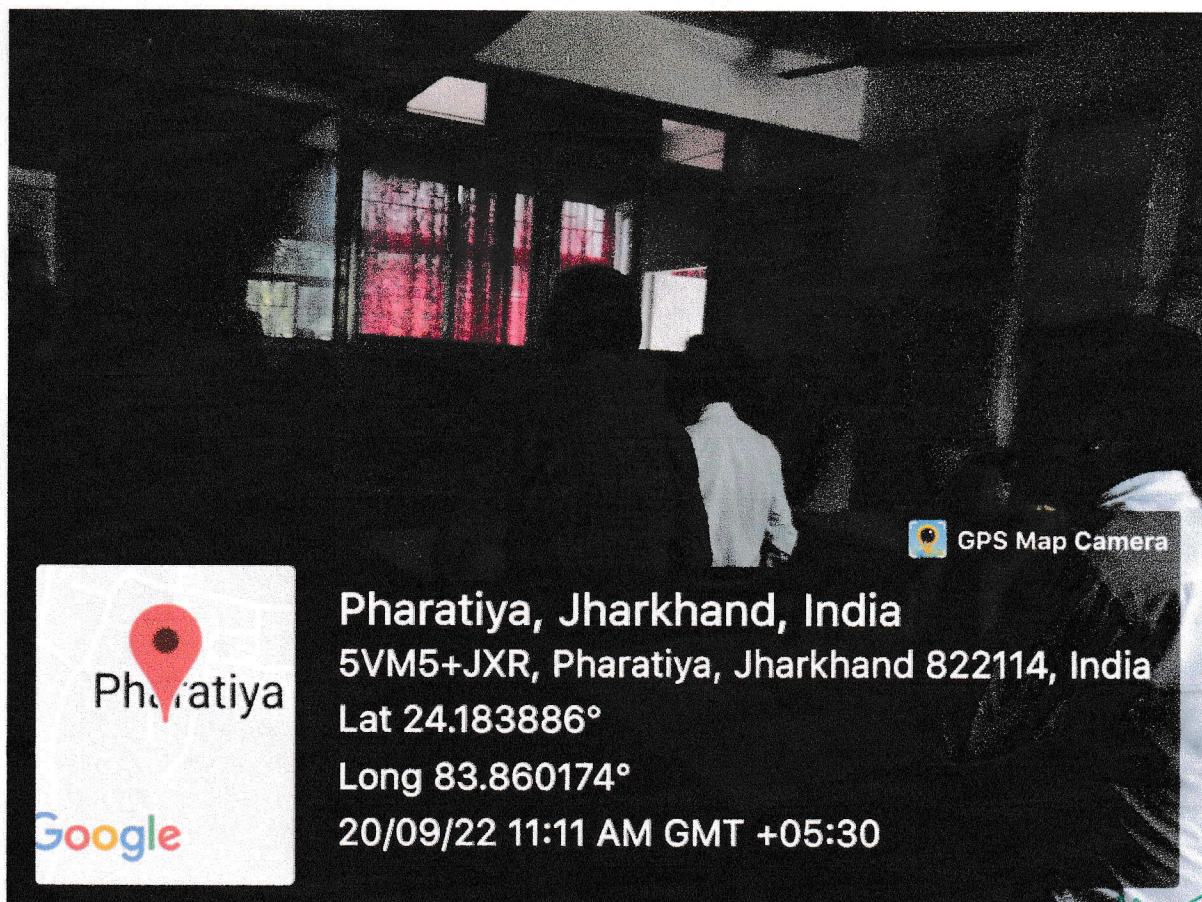


Figure 1- Spoken English Training Session

AHS
Principal
Vananchal College of Science



SHIVANGI COMPUTER CENTRE

Run Under: - Shine Education Foundation
(An ISO 9001 : 2015 Certified Organization, Regd. No. 5354/135)



Date: - 22/06/2022

To Whom It May Concern

This is to certify that the student of Vananchal College of Science, Garhwa has successfully completed the Computer certificate Course for the duration of 03 (Three) months from our study centre, Centre Code- SEF-19 in the Session MAR 2022 to JUNE 2022.

The total no. of 41 (forty One) students has joined the course in said session and only 37 student has completed the course successfully.

Thanking you.


Centre Incharge
Shivangi Computer Centre, Garhwa





VANANCHAL COLLEGE OF SCIENCE

(Run by - Vananchal Educational & Welfare Trust®)

Affiliated to - Ministry of Health & Family Welfare Govt. of Jharkhand

Affiliated to - Nilamber Pitamber University, Medininagar
Farathiya, Garhwa, Jharkhand.

Email- ves_garhwa@rediffmail.com, Phone no. – 06561-290449, Fax- 06561 299001

Date: -

Report 2022-23

- **Introduction:** - Computer Certificate Course
- **Summary:** - The course is containing basic knowledge and uses of computers. The aim is to make the students competent and of course it is necessary for the students of MLT (Medical Laboratory Technology).
- **Introduction** – The course duration is of 03 (three) months. The course is much practicable, it includes basic knowledge of computers it's operations, use of internet, and MS office package.
- **Body** – Now a day's student must upgrade with latest technology and use of computers for keeping the record of pathological test, maintaining the database and making report of tests. In this regard, we collaborated with private computer institute named – Shivangi Computer Centre situated in Garhwa District. They offer a 03 months Computer Certificate Course which includes the basic knowledge of computers.

Basic of Computers (Like: - What is Computer, Parts of Computer, Uses of computer in MLT).

Internet and its uses.

Ms word (2016): Font, Paragraphs, Find & Replace, Insert table, Cover Page, Charts & Graphs, Smart Art, Header & footer, Word Art, Drop Cap, signature Line, Quick Parts, Symbols, Page Break, Margin, Orientation, Page Size, Watermark, Page border, Mailings, Spelling & Grammar mistakes, Document view, Macros recording etc.

Ms Excel (2016): Introduction to Spreadsheet, Data formatting, Table Formatting, Conditional Formatting, Find & Replace, Charts & Graphs, Formulae & Functions, Data validation, What-if analysis (Data table, Goal seek, Scenario Manager), Group and Ungroup Rows / Columns.

Ms Power point (2016): Creating slides, designing slides, Adding Picture, Chart, Sound & movies, Applying slide Transition and Animation effects. Slideshow, Rehearse Timing, Macros etc.

AMS
Principal
Vananchal College of Science

- **Conclusion** – It is found that the student who enrolled for Computer Certificate Course has better computer skills as compared to other students. In regard to working profile Microsoft excel is widely used to prepare Test Report. So, it is beneficial to do the computer certificate course, it helps the professionals and helpful in career growth.

AKK
Arvind kumar Singh

Principal
Ananchal College of Science
Farathiya, Garhwa